



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
**SCHOOLS DIVISION OF BATANGAS**

July 28, 2025

**DIVISION MEMORANDUM**  
**No. 376, s. 2025**

**DIVISION RESEARCH CARAVAN 2025**

**TO:** Assistant Schools Division Superintendents  
Chief Education Supervisors, SGOD and CID  
Education Program Supervisors  
Public Schools District Supervisors/ OIC PSDS  
Public Elementary and Secondary School Heads  
All Others Concerned

1. DepEd Order No. 39, s. 2016, also known as the Adoption of the Basic Education Research Agenda (BERA), alongside DepEd Order No. 16, s. 2017, the Research Management Guidelines, and Division Memorandum No.021 s,2025, the Division Research Agenda for SY 2025, this office announces the conduct of 2025 Division Research Caravan anchored with the **Theme: "Accelerating SDG 4 through Data-Driven Education Reform: Empowering Inclusive, Determined, Positive, and Purposeful Lifelong Learning for Every Batangueño"**.
2. The event may be conducted on any day within the flexible schedule from October 14 to October 25. For proper coordination, kindly inform the Planning and Research Unit of the actual dates of your research caravan in advance.
3. The Research Caravan aims to provide researchers from each sub-office and SDO's with an opportunity to share best practices, present relevant statistics, and gain valuable insights. The initiative seeks to contribute to the existing body of knowledge, enhance institutional processes, and promote education for sustainable development and global citizenship.
4. To ensure the quality of presentations during the caravan, each researcher must have an approved proposal and a final paper. A pre-evaluation of the final paper may be conducted one to two weeks before the scheduled conference date. This process aims to identify areas for improvement and ensure that all presentations meet the expected standards.
5. Attached to this memorandum are enclosures containing the detailed guidelines of the Research Caravan 2025.
6. Expenses related to the conduct of this activity may be charged to the 2025 Special Education Fund (SEF) or School Maintenance and Other Operating Expenses (MOOE), subject to usual government accounting rules and regulations.
7. For further inquiries, please contact Rodrigo S. Castillo, SEPS of the Planning and Research Unit via email at [rodrigo.castillo@deped.gov.ph](mailto:rodrigo.castillo@deped.gov.ph) or call (02) 722-1437.




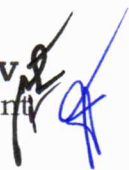
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Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
**SCHOOLS DIVISION OF BATANGAS**

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8. Your immediate and widespread dissemination of this memorandum is highly appreciated.

  
**MARITES A. IBANEZ, CESO V**  
Schools Division Superintendent 

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Reference: DepEd Order No. 88 s. 2010

To be indicated in the Perpetual Index under the following subject:

**Issuances-Division Memorandum**

RSC/Division Research Caravan 2025/R2-145137/7/28/2025



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
**SCHOOLS DIVISION OF BATANGAS**

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Guidelines details of the Research Caravan 2025

*Enclosure 1*

**1 Organizing and Coordination:**

The 2025 Division Conference for Basic Education Research - Research Caravan will be organized and facilitated by the sub-offices of each division, led by the Public-School District Supervisors (PSDS) in collaboration with school heads and research coordinators from elementary, junior, and senior high schools. The conference will showcase research in any of the five categories:

1. Research Utilization and Innovation Showcase
2. Research Bulletin Presentation
3. Infographic Video Presentation
4. Interactive Poster Presentation
5. Oral Presentation

**2 Research Appraisal and Evaluation:**

The appraisal team and panel of reactors for each research category will consist of school heads and district research coordinators. Research experts from other congressional districts may be invited to serve as panel reactors. Other research experts may also serve as plenary speaker

**3 Research Focus:**

The following are research topics aligned with SDG 4 but not limited to;

**3.1 Teaching and Learning**

- Effectiveness of teaching strategies in enhancing literacy and numeracy
- Curriculum delivery and instructional efficiency
- Use of mother tongue-based multilingual education (MTB-MLE)
- Impact of learning materials and instructional delivery on student performance
- Classroom assessment practices and their alignment with 21st-century skills
- Contextualization and localization of the K to 12 curriculum
- Integration of education for sustainable development and global citizenship
- Effectiveness of remedial and enrichment programs
- Role of learning spaces in enhancing student engagement

**3.2 Child Protection and Inclusion**

- Education for learners with disabilities, IP learners, and disadvantaged groups
- Implementation and impact of inclusive education programs
- School-based interventions addressing bullying, abuse, and absenteeism



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
**SCHOOLS DIVISION OF BATANGAS**

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- Gender equity in access to learning and leadership

### 3.3 Human Resource Development

- Teacher professional development on instructional quality
- Teacher recruitment, deployment, and retention
- Job satisfaction, well-being, and career progression of educators
- Instructional leadership and school-based mentoring programs

### 3.4 Governance

- School-based management and participatory governance
- Data utilization for evidence-based planning and decision-making
- Budget utilization and resource allocation effectiveness
- Implementation of the School Improvement Plan (SIP), DEDP for SDO
- Parent and Community Empowerment

#### **Cross cutting themes**

##### DRRM

- Education Continuity in Emergencies
- Safe Learning Environments
- DRRM training effectiveness for teachers and school heads
- Integration of climate change and DRRM education
- Preparedness Prevention, response and recovery institutional capacity
- Implementation of DepEd's Comprehensive School Safety (CSS)
- Monitoring and evaluation of DRRM compliance across schools
- Inter-agency collaboration in education emergency response
- Resiliency and Well-being of schools and learning centers

##### Inclusive Education

- Access to education for displaced learners, children with disabilities, and indigenous peoples
- Use of assistive technology and inclusive learning materials
- Physical accessibility and infrastructure for learners with disabilities
- Budget allocation and resource distribution for inclusive programs
- Access quality education in a supportive and diverse learning environment

##### Gender and Development

- Gender responsiveness and cultural sensitivity in school environments
- Educational barriers faced by girls, boys, and gender-diverse learners
- Gender bias in textbooks, instructional materials, and classroom language
- Teachers' awareness and practices on gender sensitivity
- Gender-based violence (GBV) and harassment in schools

#### 4 **Submission and Presentation Requirements:**

All schools are expected to submit and present research papers based on the following criteria:



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
**SCHOOLS DIVISION OF BATANGAS**

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- **Small Schools:** At least one (1) completed basic or action research paper
- **Medium Schools:** At least three (3) research papers
- **Large Schools:** Five (5) or more research papers

**Note:**

**Master teachers** at elementary and secondary levels must present research paper/s aligned with their respective areas of expertise.

**PDOs** who participated in the commencement activity on DRRM and CCAM research are also advised to present their paper in the conference.

**5 Monitoring and Oversight:**

The Schools Division Research Committees, together with selected personnel from the three functional divisions of the Schools Division Office, will be assigned the responsibility of monitoring and overseeing the activities of each sub-office. Additional details regarding this assignment will be provided in a separate memorandum.

**6 Reference Materials:**

Attached to this memorandum are the enclosures which will serve as reference materials for conducting the Research Caravan 2025



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
**SCHOOLS DIVISION OF BATANGAS**

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*Enclosure 2*

**RESEARCH INNOVATION AND UTILIZATION**

An Interactive display of full paper research crafted in 2021-2023 (action/basic) showcasing research innovations and utilization, this hub highlights contributions of the study in the creation and implementation of new processes, products, services, local policies, and methods of delivery which significantly improve learning outcomes, contributory to the four pillars in Basic Education (quality, equity, resilient and well-being) and MATATAG agenda.

Research Utilization Display typically features any or all the following elements:

Practical Applications for Research Findings:

- Demonstrations or exhibits showing how research findings have been applied in real-world educational settings. This can include teaching strategies, classroom management techniques, curriculum development, and instructional materials developed based on research.
- Results contribute to a dynamic and effective learning environment backed up with data that manifest the students' enhanced knowledge, skills, and competencies.
- Manifest that the results contribute to gaining standard numeracy and literacy at their respective key stages

Innovative Educational Tools and Resources:

- Presentation of innovation and best practices uncover a concept or data point that is then developed into new, and innovative ideas
- New tools, resources, or technologies developed from research, such as interactive software, educational games, or new learning platforms enhance teaching and learning.
- Results display how research provided solutions to problems scientifically and methodically, a systematic effort to acquire new knowledge in all research disciplines
- Results of the programs/project implementation promote new ideas, methods, and technologies that enhance the learning experience and improve educational outcomes.

Case Studies and Success Stories:

- Examples of successful implementation of research findings in schools or classrooms. These case studies can highlight improvements in student outcomes, teacher performance, or school processes resulting from the application of research.

Action Research Projects:

- Displays of action research conducted by teachers and school staff that focus on solving specific problems or improving practices within their classrooms or schools. This may include before-and-after data, methodologies, and lessons learned.

Research-Informed Policy Changes:

- Information on how research has influenced policy decisions at the school, district, or division level. This could include changes to curriculum, assessment methods, or professional development practices.



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
**SCHOOLS DIVISION OF BATANGAS**

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Enclosure 3

**RESEARCH BULLETIN PARTS, GUIDELINES**

Research Bulletin refers to a two-page (2) technical narrative that summarizes the results of a research study in a manner accessible to the public audience. It is a shortened version of a research study, similar to an extended abstract, which captures the most essential elements of the study.

The following are the essential parts of a Research Bulletin:

**Research Description:** It is composed of 2-3 sentences describing the central topic of the research study (What is the research all about?).

**Introduction:** It is composed of 1-2 paragraphs presenting the following components:

- Context of the study
- Research focus
- Core objective of the study
- Type of research design
- Methodology
- Respondents
- Research locale
- Ethical consideration

**Results and Discussion:** It presents the essential findings, results, and discussion for each specific research question or objective. The number of paragraphs may vary. Use graphic organizers such as, but not limited to tables, graphs, matrixes, etc. to support the findings.

**Conclusion and Recommendation and Reflection:** It is composed of 1-2 paragraphs which present a brief synthesis of the findings for the conclusion part, and specify corresponding recommendations.

**References:** Since the space allotted is limited, select the most notable references being used in the study. Use APA Manual of Style:

Dela Cruz, J. 2021. The title is *Italic*. Batangas: ABC Publishing Co.

**Technical Specifications:**

- Paper size : A4
- Font : Bookman Old Style: (title: 14; text: 11; Ref: 7)
- Margin : Normal
- Spacing : Single space (no spacing)
- Orientation : Portrait
- Column : Single: title, authors' details, research description
- Double: text body



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

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Enclosure 4

**RESEARCH INFOGRAPHIC VIDEO PRESENTATION**

An Infographic video is an audio-visual presentation of data and information in the form of an online video. It is characterized by visual and graphical presentation of data with audio narration or simulation. Infographic videos are both entertaining and informative in their content.

**Elements of a research infographic video presentation:**

- Length : 2-3 minutes
- Content : Dashboard: containing the title & central topic of the research

**Visual / Graphic / Animated presentation of:**

- Contexts & Problem of the study
- Objectives / Rationale of the study
- Methodology
- Results & Discussion
- Conclusion & Recommendation and/or reflection

**Audio** : Background music / transitional audio

**Narrator** : can be either visually present in the video, or audio narrator

**Tips for developing research infographic video presentation**

1. Consider the audience about the content to be presented.
2. Establish the goal of your content by selecting appropriate graphic designs.
3. Presents the topic/subtopics of the content in a visually creative manner.
4. Choose the graphics appropriate to your content.
5. Customize the logical flow of the presentations according to the content.
6. Minimize text and use direct/sufficient text to convey information.
7. Choose an appropriate template suited to your content. DepEd with Bagong Lipunan logo is suggested.
8. Remember infographic video is always informative and communicative with entertaining elements.





Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
**SCHOOLS DIVISION OF BATANGAS**

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Enclosure 5

**INTERACTIVE POSTER RESEARCH PRESENTATION**

The interactive poster presentation coined as “the poster says it all” is a redefined platform for presenting poster research. In this platform, the researcher will prepare a poster presenting the gist of the research along with the basic research parts. The tip in preparing your interactive poster research is to paraphrase your research manuscript to present the highlights of the required parts, refrain from copying verbatim the texts from your manuscript, and paste them to your poster.

Let your poster speak since you will display the poster to the panelists. The poster research evaluators will view and evaluate the poster research asynchronously along with the manuscript, so let your poster interact with the readers.

As to when and where to view the poster research, the sub-office organizer will designate a specific place where the poster will be displayed and inform the researcher/s about the presentation and details of the viewing.

Here are the key elements that should be included in such a presentation:

**1. Title and Author Information:**

- display the title of the research and the names of the researchers.
- Include affiliations, such as the school or division, and contact information for follow-up questions.

**2. Introduction and Objectives:**

- Provide a concise introduction to the research topic.
- State the objectives or research questions that guided the study.
- Research Background (present concisely the theoretical underpinning of your study, the research parameters, and state why this research is unique and the reason for conducting the study)

**3. Methodology:**

- Briefly outline the research methods used, including data collection techniques, sample size, and tools or instruments employed.
- Methods (present concisely the design, sampling technique, tools, and process used) Use visuals, such as flowcharts or diagrams, to illustrate the research

**4. Key Findings:**

- Highlight the main results or outcomes of the research.
- Results (may present the tables/graphs, also present the KEY RESULTS which includes the data gathered and the interpretation to see the connection with your objectives and other research parts)
- Use charts, graphs, or infographics to present data in an easily digestible format.
- Ensure findings are concise and focused on the most significant results.

**5. Discussion and Implications:**



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**Website:**[www.depedbatangas.com](http://www.depedbatangas.com)



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
**SCHOOLS DIVISION OF BATANGAS**

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- Summarize the implications of the research findings for practice, policy, or further research.
  - Use bullet points or short paragraphs for clarity and emphasis.
  - research.
- 6. Conclusions and Recommendations:**
- Clearly state the conclusions drawn from the research.
  - Provide practical recommendations or suggestions for implementing the findings in educational settings.
- 7. Implication:**
- Present in 2-3 sentences why this research bridges a pedagogical gap as if you are persuading a panel member on the importance of your research)
- 8. Visual and Clarity:**
- Ensure the poster is visually engaging with a balanced use of colors, fonts, and images.
  - Use large, readable fonts for text and headings.
  - Organize content in a logical flow, guiding the viewer from one section to the next.
- 9. Engagement Features:**
- Prepare short, engaging explanations for each section of the poster to facilitate discussions with the panel reactors.
- 10. Acknowledgments and References:**
- Recognize any contributors, funding sources, or institutions that supported the research.
  - Include a brief list of key references Use APA Manual of Style  
Dela Cruz, J. 2021. The title is Italic. Batangas: ABC Publishing Co.



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
**SCHOOLS DIVISION OF BATANGAS**

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*Enclosure 6*

ORAL PRESENTATION

The oral presentation will be conducted in face-to-face interaction with the panel reactors; each presenter will be given 8-10 minutes to present his/her study to be followed by a 5-minute round table discussion with the panel reactors. As to the format of the slide decks, the research presenters shall include:

- Research Title with the research proponent/s
- Research Background (Introduction/Context and Rationale) includes literature review
- Research Questions
- Methods (design, sampling, tools, processes, and statistical treatments used)
- Results
- Discussion
- Conclusion, Recommendation and/or reflections
- references